



Republic Title

TRAINING SCHEDULE

REPUBLIC TITLE www.republictitle.com

FEBRUARY 2010

ALL CLASSES ARE MCE APPROVED!
(classes may have a 10 person minimum)

Cleburne One North Walnut, Ste. 145 Cleburne, TX 76033	Fort Worth 3737 Hulen St., Ste. 100 Fort Worth, TX 76107	MacArthur 8810 N. MacArthur Blvd. Irving, TX 75063	Park Cities 8300 Douglas Ave. Dallas, TX 75225	Plano Pkwy 2701 W. Plano Pkwy. Plano, TX 75075
<p>Wednesday, February 3 9:00am-12:00pm Publisher Nuts & Bolts</p> <p>Wednesday, February 17 1:30-3:30pm Survey 101</p>	<p>Thursday, February 4 1:30-3:30pm Contacting Your Contacts</p> <p>Friday, February 19 10:00-11:00am Bankruptcy & Transferring Title</p>	<p>Thursday, February 11 10:00-11:00am Lease Purchase... Just Say No!</p> <p>Monday, February 22 1:00-4:00pm Word Nuts & Bolts</p>	<p>Thursday, February 18 9:30am-12:30pm *TREC Ethics 12:30 -1:00pm Lunch 1:00-4:00pm *TREC Legal Update (\$25/Class or \$59/Both w/lunch)</p>	<p>Tuesday, February 9 1:00-4:00pm Publisher Nuts & Bolts</p> <p>Wednesday, February 17 10:00-11:00am Anatomy of the HUD-1</p>
Rockwall 2876 Ridge Road Rockwall, TX 75032	Turtle Creek 3131 Turtle Creek Blvd., #301 Dallas, TX 75219	Willow Bend 3024 E. Hebron Parkway Carrollton, TX 75010	Additional MCE Classes (*class locations noted)	
<p>Monday, February 15 1:30-2:30pm Back-up, Contingent & Multiple Offers</p> <p>Tuesday, February 23 9:30-11:30am Contacting Your Contacts</p>	<p>Friday, February 5 9:00-10:00am Bankruptcy & Transferring Title</p> <p>Tuesday, February 16 1:00-4:00pm Outlook Nuts & Bolts</p>	<p>Wednesday, February 10 1:00-4:00pm Excel Nuts & Bolts</p> <p>Friday, February 19 9:00-10:00am Selling Out of an Estate</p>		

REGISTRATION REQUIRED: 972-733-9444 or 817-792-5100, or training@republictitle.com

Class Pricing: 1 Hour - \$10 2 Hours - \$15 3 Hours - \$25

**All classes reasonably priced to accommodate P53. Cash, Checks, MasterCard & Visa accepted*

- Anatomy of the HUD-1 (Course # 01-00-091-8371) 1 Hour MCE \$10.00—Understand the preparation and use of each line item of the HUD-1 Settlement Statement.
- Back-up, Contingent, & Multiple Offers (Course # 01-00-090-7379) 1 Hour MCE \$10.00—Become familiar with the specifics of back-up, contingent & multiple offers and how to handle them.
- Bankruptcy & Transferring Title (Course # 01-00-071-8372) 1 Hour MCE \$10.00—Understand how bankruptcy affects the transfer of title.
- ★ Bulls, Bears, and Blondes (Course #02-00-041-8095) 2 Hours MCE \$15.00—Understanding the economy and its affect on real estate
- Business Entities in Texas & Their Utilization (Course # 02-00-020-6701) 2 Hours MCE \$15.00—Understand use of the different business entities available in the state of Texas.
- Contacting Your Contacts (Course # 02-00-081-8373) 2 Hours MCE \$15.00—Merge your contacts in Microsoft Outlook to produce label merges, letter merges and/or email merges.
- Deal or No Deal: 17+ Potential Deal Breakers (Course # 01-00-020-6702) 1 Hour MCE \$10.00—Be informed about 17 potential contract & addenda deal breakers.
- Death & Divorce Aspects of RE Transactions (Course # 02-00-090-7380) 2 Hours MCE \$15.00—Become familiar with the affects of death and divorce on a real estate transaction.
- Deeds, Liens & Estates in Land (Course # 01-00-051-8097) 1 Hour MCE \$10.00—Become familiar with the various types of estates and the legal documents involved.
- Definitions & Rules of the 1031 Exchange (Course # 02-00-071-8374) 2 Hours MCE \$15.00—Have a general understanding of a 1031 Exchange.
- Digital Cameras Made Easy! (Course # 03-00-041-8096) 3 Hours MCE \$25.00—Learn what to look for when purchasing a digital camera and what to do with it when you get it.
- Documents and What They Do (Course # 01-00-090-7381) 1 Hour MCE \$10.00—Become familiar with the various real estate documents and their purpose.
- Double Contracting & Defrauding The Lender (Course # 01-00-051-8098) 1 Hour MCE \$10.00—Become familiar with the term “Double Contracting” and learn why you need to avoid it at all costs.
- Easements & Access (Course # 02-00-120-7562) 2 Hours MCE \$15.00—Become familiar with easements & access with regard to real property.
- Excel Nuts & Bolts (Course # 03-00-021-7876) 3 Hours MCE \$25.00—Learn the basic to intermediate features and functions of Microsoft Excel to begin working with spreadsheets.
- Got Minerals? (Course # 01-00-011-7563) 1 Hour MCE \$10.00—Become familiar with mineral rights and their affect on title.
- Homestead Rules for Licensees (Course # 01-00-090-7382) 1 Hour MCE \$10.00—Become familiar with what homestead is and the rules governing homesteads.
- Leases, Leases, Leases (Course # 01-00-110-7564) 1 Hour MCE \$10.00—Be informed about the various TAR Leases.
- Lease Purchase...Just Say No! (Course # 01-00-061-8267) 1 Hour MCE \$10.00—Get a detailed overview of the complicated issues surrounding, as well as the law governing, lease purchase options.
- Mineral Rights (Course # 02-00-020-6703) 2 Hours MCE \$15.00—Become familiar with mineral rights and their affect on title.
- ★ Money Makeover (Course # 02-00-041-8099) 2 Hours MCE \$15.00—Learn basic & advanced financial management principles, including potential tax deductions, for the licensee.
- Navigating an REO Contract (Course # 01-00-090-7383) 1 Hour MCE \$10.00—Review the nuances of handling an REO (Real Estate Owned) contract.
- NTREIS Tax Farming (Course # 01-00-040-6915) 1 Hour MCE \$10.00—Become more intimately aware of all the farming features available in the NTREIS Tax system.
- Outlook Nuts & Bolts (Course # 03-00-021-7877) 3 Hours MCE \$25.00—Learn the key components of Microsoft Outlook (email, contacts, calendar, tasks) in this basic to intermediate introduction to Microsoft Outlook.
- Penny for Your Thought! (Course # 01-00-110-7565) 1 Hour MCE \$10.00—Learn techniques to help you maintain a positive attitude during challenging times.
- PowerPoint Nuts & Bolts (Course # 03-00-021-7878) 3 Hours MCE \$25.00—Learn what it takes to create dynamic PowerPoint presentations with a basic to intermediate introduction.
- Powering Up Your Prospecting (Course # 02-00-041-8100) 2 Hours MCE \$15.00—Learn about the powerful, electronic prospecting features available in the NTREIS MLS System.
- Publisher Nuts & Bolts (Course # 03-00-021-7879) 3 Hours MCE \$25.00—Learn to create eye-catching, customized marketing materials with a basic to intermediate introduction to Microsoft Publisher.
- Record Keeping for Licensees (Course # 01-00-090-7384) 1 Hour MCE \$10.00—Become familiar with the record keeping requirements for licensees.
- Restrictive Covenants (Course # 01-00-090-7385) 1 Hour MCE \$10.00—Become familiar with the various types of restrictive covenants.
- Selling Out of An Estate (Course # 02-00-071-8375) 2 Hours MCE \$15.00—Understand the requirements for selling real estate when title is being held by an estate, or there has been a death of a seller.
- Short Sales & Foreclosures (Course # 01-00-040-6930) 1 Hour MCE \$10.00—Become familiar with short sales and foreclosures.
- ★ Staging to Sell (Course #02-00-020-6808) 2 Hours MCE \$15.00—Learn what staging is, what it does and how it works.
- Survey 101 (Course # 02-00-110-7566) 2 Hours MCE \$15.00—Become familiar with the technical aspects of the survey.
- Survey Issues (Course # 01-00-090-7386) 1 Hour MCE \$10.00—Become familiar with the potential issues regarding surveys.
- TAR Lease, Line by Line (Course # 02-00-061-8268) 2 Hours MCE \$15.00—Get a detailed overview of the TAR Residential Lease.
- The Foreclosure Process (Course # 01-00-071-8376) 1 Hour MCE \$10.00—Become familiar with the entire foreclosure process.
- Title Commitment 101 (Course # 01-00-091-8377) 1 Hour MCE \$10.00—Understand the Title Report as it relates to Title Commitment and what each of them conveys.
- Traps & Pitfalls for Licensees (Course # 01-00-090-7387) 1 Hour MCE \$10.00—Become familiar with the most common traps & pitfalls for licensees.
- TREC 1-4 Family...Diver Down (Course # 02-00-061-8269) 2 Hours MCE \$15.00—Get a detailed overview of the TREC residential resale contract and other pertinent addenda.
- TREC 1-4 Family...Line by Line (Course # 02-00-100-7554) 2 Hours MCE \$15.00—Be informed about the TREC 1-4 Family Residential Contract (Resale) and other pertinent addenda.
- ★ TREC Ethics MCE (Course # 03-03-121-8650) 3 Hours LEGAL MCE \$25.00—Course content as mandated by TREC.
- ★ TREC Legal Update MCE (Course # 03-03-121-8649) 3 Hours LEGAL MCE \$25.00—Course content as mandated by TREC.
- TREC vs. Builder Contracts: A Comparison (Course # 01-00-090-7388) 1 Hour MCE \$10.00—Compare the TREC contract to the typical builder contract.
- Up Close & Personal with NTREIS MLS (Course # 02-00-021-7880) 2 Hours MCE \$15.00—Become more intimately aware of all of the features available in the NTREIS MLS system.
- What's Title Got to Do With It? (Course # 01-00-020-6704) 1 Hour MCE \$10.00—Understand the role of the title company in a real estate transaction.
- Where do Lots Come From? (Course # 01-00-020-6809) 1 Hour MCE \$10.00—Learn how lots are developed.
- Word Nuts & Bolts (Course # 03-00-021-7881) 3 Hours MCE \$25.00—Learn to create high quality real estate correspondence with a basic to intermediate introduction to Microsoft Word.
- ZipForm Online (Course # 02-00-021-7882) 2 Hours MCE \$15.00—Experience the convenience of accessing sales contracts & addenda online, anytime with ZipForm Online.



Make sure to visit www.republictitle.com to discover all the great services Republic Title has to offer!

★Classes with a star have a ten student minimum and may be canceled due to low registration.

Provided that the 60 hour maximum for SAE related hours has not been met, MCE classes may be accepted for SAE

Most courses are available for a custom class or one-on-one upon request.